

Prospect/Goshen Rotary Foundation Funding Request

Complete this form with attachments as indicated.
Keep a copy for your records, and submit the original to the Foundation Secretary no later than
February 1, May 1, August 1, or November 1, for review.
If approved funds are distributed on April 1, July 1, October 1, and January 1.

Date of Application:		
Sponsoring Member:		Amount Requested:
	Prior Awards (Year and Amount)	
Organization Information:	Name Address City, State, Zip Executive Director Phone Email	
Contact	Name Business Address Phone Fax Email	
Tax Status	Federal Tax ID Non-profit? Exempt Status? Affiliated with other organizations?	

Prospect/Goshen Rotary
 Foundation Funding Request

Funding Information	FY Annual Operating Budget Current Year Previous Year	
Other Funding Sources	United Way Federal Government State Government Local Government Other	
Organization Personnel	Number of Full-Time Number of Part-Time Number of Volunteers Number of Directors on Board	
Project Description	Nature, scope, current status	
	What need is addressed by this project	
	Who will benefit?	
	Are other organizations involved? If yes, list	
	Start Date of Project End Date of Project	

Prospect/Goshen Rotary
Foundation Funding Request

Project Funding	Total project cost/budget	
	% of current year budget	
	Other funding sources (List name and amount from each)	

Certification:

Signature of Officer

Date

This signature certifies that the fundseeking organization retains its public charitable status stated above, and further certifies that this status is not in danger of being revoked. In addition, this signature affirms that the funding organization (Rotary Foundation of Prospect/Goshen) has not received any goods or services in conjunction with this request, and that all information is correct to the best knowledge of the signer.

Complete this form, with attachments as indicated. Keep a copy for your records and submit the original to the Foundation Secretary no later than February 1, May 1, August 1, or November 1, for review. If approved, funds are distributed on April 1, July 1, October 1, and January 1.

Required Attachments

- Copy of exemption letter (Proof of 501(c)(3) status)
- IRS form 990 for the most recent fiscal year
- Income statements/balance sheets for the two most recent fiscal years (audited, preferably)
- If the grant request is for a specific project, provide a detailed budget for the project, including expenses and income.
- List of Board members, titles, affiliations, phone numbers, and compensation (if applicable).

Disposition:	Approved:	Rejected:
Date of Disposition:	Date Paid:	Explanation:
Board of Directors		
Signature	Check No.	